



TOWN OF GRAFTON
GRAFTON MEMORIAL MUNICIPAL CENTER
30 PROVIDENCE ROAD
GRAFTON, MASSACHUSETTS 01519
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Grafton Town House Oversight Committee

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MINUTES
SPECIAL MEETING
Conference Room B, Municipal Center
October 22, 2015
7:00 pm

Member Attendees: John Marro, Paul Scarlett, Dave Therrien and Bill Yeomans

Non-Member Attendees: Neil Dixon

1. Call to Order - Mr. Scarlett called the meeting to order at 7:03 pm.

2. Old Business

- ♦ Town House Preservation Project
 - Completion Phase Status Update -Design Documents and Construction Ready Specs Discussion
 - Mr. Dixon reviewed the plans for the final phase of the restoration of the Town House. Discussion focused on the need to eliminate the balcony extension on the second floor due to access issues, aesthetic concerns and added cost with no noted significant gain.
 - Additional discussion led to a request to see updated drawings depicting a white raised panel detail on the exterior of the vault edition rather than the white border as depicted. This element is intended to mirror the rectangular brick design on the existing vault.
 - Discussion also took place relative the restoration of the windows. It was determined that further review of cost and alternate approaches is needed to address concerns with energy efficiency, availability of qualified workers, time involved given the magnitude of the work, the benefit gained when restored windows are then covered with a storm window. Further research into alternate approaches and justification for them needs to be fleshed out.
 - Mr. Yeomans motioned to accept the plans with the caveat that the balcony extension be eliminated and alternate elevations depicting a white raised panel exterior architectural feature on the vault addition be provided for review. Mr. Marro seconded and the vote passed unanimously.

**The Grafton Town House Oversight Committee reserves the right to take agenda items out of order.*

3. Adjournment

- ♦ Mr. Yeomans motioned to adjourn at 8:05 pm, Mr. Marro seconded and the vote passed unanimously.

Minutes respectfully submitted by Paul A. Scarlett, Clerk

A handwritten signature in cursive script, appearing to read "Paul A. Scarlett".